

Capital Monitoring Summary

<p>Capital Programme Total Spend to 30th November 2008 Total Spend to 31st December 2008 Approximate spend to 15th January 2009</p> <p>Savings identified from capital programme 2008/2009</p>	<p>£</p> <p>1,607,516 2,038,357 2,300,000</p> <p>68,000</p>	
<p style="text-align: center;">Scheme</p>	<p style="text-align: center;">Amount requested</p>	<p style="text-align: center;">Project outline</p>
<p>Possible new bids identified met from savings in 08/09. To be completed by the end of the financial year.</p>		
<p>Careline Equipment</p>	<p>20,000</p>	<p>For the purchase of individual careline units which are replacing the 'hard-wired' equipment.</p>
<p>Client Rolling Programme</p>	<p>30,000</p>	<p>Additional funds required to cover costs associated with the Leisure Centres.</p>
<p>Northbourne Estate MUGA</p>	<p>22,000</p>	<p>Waverley's contribution towards the joint-funded scheme.</p>
<p>Total</p>	<p>72,000</p>	

CAPITAL PROGRAMME - PROPOSED INCLUSION OF NEW SCHEME

JUSTIFICATION STATEMENT

1. Scheme: Careline Equipment

2. Service: Careline / Community Services

3. Officer Responsible for Scheme: Alayne Boyden

4. Capital Cost:

	£
Land	
Contract Costs	
Fees	
Furniture and equipment	20,000
Other (specify) -	
Total Gross Capital Cost	<u>20,000</u>
<u>Less</u>	
Grants and contributions	
Estimated Net Capital Cost	<u>£20,000</u>

5. Revenue effects in a full year (excluding Capital financing costs):

	£
Staffing	
Other costs (specify) -	
<u>Less</u>	<u> </u>
Revenue income	
Estimated annual revenue effect in a full year	<u>£ </u>

6. Staffing Requirements (full-time equivalent):

No.	Grade
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7. Other Schemes Associated with this scheme:

(Narrative justification statement in support of this proposed scheme attached.)

Completed by Alayne Boyden Date 28.10.2008

JUSTIFICATION REPORT

(a) Identification of need:

Careline

This service is based on the provision of a piece of Community Alarm equipment rented to individuals in their own homes.

There has been a steady growth in the number of alarms installed in individual homes accounting for a growth of 50 – 100 units being required each year.

The service has been running for around 20 years. The equipment has a shelf life of 5 to 7 years and with new improved technology being introduced all the time the equipment needs to be upgraded to ensure the service remains reliable and up to date. The on going upgrade programme accounts for at least 100 units a year.

In addition there is a programme of installing individual Careline units in "grouped" Council accommodation that up to now has had "hard-wired" equipment. This project will account for around 500 units in total.

At a cost of between £95 and £110 per unit there is a need for an on going annual investment.

This bid is in addition to the current capital allowance and is judged to be needed in order to provide sufficient units to complete the "hard-wired" project in this financial year leaving next year's allocation to catch up with an additional programme of upgrades of units that are becoming obsolete and may soon not comply with new digital technology standards.

By completing the "hard-wired" project this financial year there is also scope to achieve earlier savings on the maintenance contract for the hard-wired equipment that will be decommissioned.

£20,000 would purchase approximately 210 units.

(b) Progress to date including position regarding Planning Permission

In 2008-09 some of the programme of moving "hard-wired" to individual units has started, but this has eaten into the regular stock of Careline units.

(c) Demonstrate how this scheme would achieve the Corporate Strategy objectives:

By providing community alarm equipment we are helping older or disabled people to remain independently and safely in their own homes, fulfilling the Council's priority of improving the quality of life for all, particularly the more vulnerable within our society.

(d) Any constraints on implementation:

CAPITAL PROGRAMME - PROPOSED INCLUSION OF NEW SCHEME

JUSTIFICATION STATEMENT

1.	Scheme:	Client Rolling Programme – Sports Centres		
2.	Service:	Community Services - Leisure		
3.	Officer Responsible for Scheme:	Kelvin Mills		
4.	Capital Cost:		£	
	Land			
	Contract Costs			
	Fees			
	Furniture and equipment			
	Other (specify) -		£30,000	
	Total Gross Capital Cost		_____	
	<u>Less</u>			
	Grants and contributions			
	Estimated Net Capital Cost		_____	£30,000
5.	Revenue effects in a full year (excluding Capital financing costs):		£	
	Staffing			
	Other costs (specify) -			
N/A				
	<u>Less</u>			
	Revenue income			
	Estimated annual revenue effect in a full year		_____	£
6.	Staffing Requirements (full-time equivalent):			
		No.	Grade	
	N/A			
7.	Other Schemes Associated with this scheme:	Herons Rolling Programme		
<i>(Narrative justification statement in support of this proposed scheme attached.)</i>				
Completed by		<u>Kelvin Mills</u>	Date <u>16/1/09</u>	

JUSTIFICATION REPORT

(a) Identification of need:

Current Situation –

Client Rolling programme £70,000 for Farnham, Cranleigh, Godalming & The Edge
Herons Rolling programme £30,000 for Herons Leisure Centre

Reasons for Need -

- 1) Serco removed from Cranleigh Leisure Centre and the management contract taken over by DC Leisure on the 1st April. This transfer resulted in the carry over of a full dilapidation report, clearly identifying responsibility. The majority of which falling to WBC. This was unaccounted for at the start of the financial year, placing undue pressure on an already streamlined budget.
- 2) New management contract started 1st July 2008. As reported in February 2008 this new arrangement passed greater responsibility to WBC with regard to repairs and maintenance. Any M&E repairs over £2,000, with minor exceptions, are now the responsibility of WBC. The February 2008 report stated that greater funds may be required with £145,000 being requested compared to the £70,000 allocated.

Proposed solutions for consideration -

- 1) Increase client rolling programme to allow necessary and identified repairs and maintenance issues to be resolved. Estimated requirement £30,000.
- 2) Merge the remainder of the Herons rolling programme in to the client rolling programme. This will create an increase of £20,000 we would then only require a further sum of £10,000. However, it should be noted that we will not be able to complete the proposed work on turnstiles or re-tiling of the members change at the Herons if this decision is taken.

Progress to date including position regarding Planning Permission

N/A

(c) Demonstrate how this scheme would achieve the Corporate Strategy objectives:

The Leisure Strategy is one of the key corporate priorities of the Council and the upkeep and maintenance of the leisure centres is a key component in achieving this priority.

(d) Any constraints on implementation:

N/A

CAPITAL PROGRAMME - PROPOSED INCLUSION OF NEW SCHEME

JUSTIFICATION STATEMENT

1. Scheme: Northbourne Play Area Refurbishment

2. Service: Environment

3. Officer Responsible for Scheme: Rob Anderton

4. Capital Cost:

	£
Land	
Contract Costs	20,000
Fees	2,000
Furniture and equipment	
Other (specify) -	
Total Gross Capital Cost	<u>22,000</u>
<u>Less</u>	
Grants and contributions	
Estimated Net Capital Cost	<u>£22,000</u>

5. Revenue effects in a full year (excluding Capital financing costs):

	£
Staffing	
Other costs (specify) -	
<u>Less</u>	
Revenue income	
Estimated annual revenue effect in a full year	<u>£ 0</u>

6. Staffing Requirements (full-time equivalent):

No.	Grade
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7. Other Schemes Associated with this scheme:

(Narrative justification statement in support of this proposed scheme attached.)

Completed by Rob Anderton Date 16/1/09

JUSTIFICATION REPORT

(a) Identification of need:

Proposals to upgrade the existing play area at Northbourne were first put forward in the autumn of 2007 and since that time, Kate Douglas (Community Development Worker) has been working with colleagues throughout the council, and James Butcher Housing Association (who own the land concerned) to carry out local consultation, raise funds and develop a scheme for the site.

£59,000 has now been raised towards this project, and a scheme developed and procured to fit this budget with the intention of starting work on the ground in January 2009

The money for this project has been brought together from a number of sources, and includes a contribution of £20,000 from the WBC Capital budget (Recreational Facilities for Young People) and a further £5,000 from the Safer Waverley Partnership. The 'Safer Waverley Partnership' money is time-limited funding, and must be spent before the end of the 2008/09 financial year, or it will be lost.

Unfortunately however, it has come to light that the officer who was previously responsible for managing the 'Recreational Facilities for Young People' budget in fact committed the 2008/09 element twice, to two separate projects (this one and the Holloway Hill Recreation Ground MUGA/ tennis court upgrade).

With the Holloway Hill project now complete, the full £20,000 budget for Recreational Facilities for Young People for 2008/09 has been rolled into the overall Holloway Hill project budget and none now remains for Northbourne.

The WBC contribution is a significant element of the overall projected budget for this project, and it would simply not happen without it.

It is therefore requested that £20k is allocated to this project from slippage/ savings identified in the 2008/09 capital programme from other projects to enable it to proceed this year, and without risk of losing partnership funding.

(b) Progress to date including position regarding Planning Permission

All preparatory work has been carried out and consents granted, and work is due to start imminently.

(c) Demonstrate how this scheme would achieve the Corporate Strategy objectives:

This scheme has the potential to contribute towards the following corporate objectives:

1. Improving Lives: The provision of good quality recreational facilities for young people throughout the borough contributes to the quality of life of both the young people who benefit directly, and the local communities within which they live by providing a positive outlet for their energies and in some cases potentially diverting them from engaging in antisocial behaviour.
2. Leisure: Free, quality and targeted recreational facilities for young people provide good opportunities participation in sport and recreation.
3. Value for Money: This budget will provide the opportunity for the council to maximise

its investment by bringing in external funding through working with local communities and external funders. Spend is also being directed through local consultation, thus ensuring that the local community is fully engaged in the process and the end result reflects local need.

(d) Any constraints on implementation:

Failure to provide this budget this financial year will result in other partnership funds for the project being lost, and will essentially prevent the project from proceeding.

kdobbi/accy/justirep

GENERAL FUND CAPITAL MONITORING

PROJECT TITLE	1 CAPITAL PROVISION PROGRAMME 2008/2009 £	2 SLIPPAGE from 2007/08 Plus Supplementary £	3 TOTAL 2008/2009 CAPITAL PROGRAMME £	4 PAYMENTS to 31st December 2008 £	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
FINANCE AND HUMAN RESOURCES PORTFOLIO							
Central Offices							
K1001 Capital Works	150,000		150,000	100,713	£100k is for routine day to day spend on offices including improvements to Locality Offices, Health & Safety works, Ground floor area and flat roof works. The additional 50k is for an office accommodation review. Work has started and the full amount will be spent. Need to allow for staff allocations.		
K1004 Central Offices Boilers	70,000		70,000	56,757	Boilers are now installed and running. Costs of the scheme will be £72k of which the additional £2k will be vired from Central Offices budget. The scheme includes the purchase of Solar Panels which are expected to cost between £8k-10k and a computer control system. The order has been placed and should be installed by the end of January 09. This will be spent.		
K1009 Flexi-Time/Security Access System	0		0	850	Upgrade of Harmony software Licence - Synel Industries. To be transferred to revenue.		
K1011 DDA Compliant Meeting Room	157,000		157,000	68,836	The DDA Meeting room is now being used. It is nearly complete. Other work may involve improving Members facilities but this is to be put forward to Members before work commences. This budget might be slightly underspent - approx £5k.		50,000
K1012 Emergency Generator Installation	26,000		26,000	20,294	This has now been installed and the security fencing is now in place. A small saving of approximately 3k is likely.		3,000
DDA Act Compliance							
- Compliance Works Provision	100,000		100,000	0	A programme of schemes has been put forward and work has commenced on some areas including Haslemere LO Doors. DDA work is necessary at the Central Office to install a ramp at the main entrance. This should cost approx £7k and will either be spent this year or be included in DDA capital programme for 09/10. The full budget will be spent.		
K1006 - Central Offices	0		0	5,819	Work on these schemes will continue throughout the year.		
K1305-6 - Leisure Centres	0		0	43,886			
K1309 - Other Leisure Buildings	0		0	13,437	DDA work is to be carried out at Wrecclesham and Bourne Pavilions. Tenders have gone out.		
LEISURE							
Sports Centres							
K1301 Client Rolling Programme	70,000		70,000	56,792	The majority of the budget will be used for maintenance works identified at Cranleigh & Godalming Leisure Centre. An updated work plan/programme of spend has been drawn up. Budget is fully committed and it may be slightly overspent. There is a problem with a boiler at The Edge LC but this issue is being discussed with Surrey CC and should be resolved soon. A report will go to the Executive to highlight the current challenges and a new bid for £30,000 has been submitted.		
K1302 The Herons Rolling Programme	30,000		30,000	8,382	Work will involve an upgrade of the Reception area including adding turnstiles and other maintenance works. A work plan has been drawn up.		
K1310K Leisure Strategy	2,350,000		2,350,000	0	In line with agreed timescales, reschedule £2,000,000 budget in later years.		
K1314 Leisure Capital Project Manager	37,500		37,500	7,140	This will be spent this year.		2,000,000
K1315 Leisure Strategy Implementation	0		0	62,886	Consultancy Fees to be met from Leisure Strategy Contract.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 31st December 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
Recreation							
K1340 Recreation Ground / Pavilions	30,000		30,000	16,840	A programme of work has been identified for the Pavilions. Work on Wrecclesham Pavilion is now underway and will cost approximately £5k. The remainder of the budget has been set aside for improvements to the ball proof fencing at Farnham Town Football Club. However planning consent is needed and has been submitted in January but it is possible it will not be granted in time to place the order and complete before end of March. It is proposed that a new bid is submitted for this work to be carried out in 09/10.	10,000	
K1341 Recreation Ground Pitch Replacement			0	0	Budget provision of 10k is being used for work on Holloway Hill Recreation area. See K1413		
K1343 Pavilions - Capital Works		10,000	10,000	2,489	This budget will be used where necessary for work on other Recreation Grounds/Pavilions. There is a backlog of Maintenance work which needs to be done. This budget will be spent.		
K1344 Recreational Facilities for Young People			0	0	Budget provision of 22k is being used for work on Holloway Hill Recreation area. See K1413.		
K1345 Playground Replacement Programme	25,000		25,000	27,854	An annual playground inspection including DDA Audits has taken place. This has now been reviewed and areas for improvements have been identified. The main project is Farnham Park and work is now complete. Including the spend from S106 and retention amounts it was reported that this budget is on target.		
K1348 Cemeteries - risk assessment headstones	40,000		40,000	0	An initial assessment will be carried out and a report will be submitted to inform members of the situation and possible solutions in order to complete this task. It is not possible to implement the project this year so there will be slippage of £35k. The ITCM have been contacted and a new Health & Safety document for Cemeteries is due soon. The report will follow after this. The 5k will be spent on consultancy fees for the assessment.	35,000	
K1352 Broadwater Lake Spillway	33,000		33,000	0	Dam inspectors have visited and a programme of work has been produced. The quotes are back in, the Designer has been appointed and the surveying is underway. £10k will be spent in 08/09. The majority of the work is best completed during the summer months, therefore, there will be slippage of £23k.	23,000	
K1353 Woolmer Hill Sports ground Car Parking	50,000		50,000	0	New Scheme agreed October 08. This scheme will double the car parking space for the Sports Ground. The £25k match funding required has been raised but it is difficult to carry out and complete the work in 08/09 due to hockey/rugby season still in play which means congestion in the area and possible inclement weather conditions between now and March. It is proposed that a new bid is submitted for this work to be carried out in 09/10.	50,000	
Countryside							
K1373 Stewardship & Habitat Management	8,300		8,300	2,535	Budget has been fully committed. Majority of work will be carried out during the Winter.		
K1377 Countryside Site Capital Works	25,000		25,000	18,367	A programme of work has been drawn up to monitor spend and progress. The majority of work will be carried out during the Autumn/Winter. A further £4,500 has been committed. This will be spent.		
K1378 Countryside Health & Safety Works	20,700		20,700	3,725	Majority of work will be carried out during the Autumn/Winter and the budget has been fully committed.		
K1380 Farnham Park Restoration	50,000		50,000	34,379	This is the Council's contribution to the project. A timetable of work has been produced indicating where budget will be spent. Work has started, the project will be completed this financial year and the whole budget has been committed.		
K1381 Summerlands Open Space - path surfacing	25,000		25,000	436	New Scheme agreed October 08. To improve the surface of this grassland/open space which is used by Waverley residents. The quotes have been received and this will be completed in 08/09.		

PROJECT TITLE	1 CAPITAL PROVISION 2006/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 31st December 2009	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
Partnership Projects							
K1410 Chantrys MUGA	0		0	(1,427)			
K1412 Aarons Hill Skate Park	0		0	40,015	Work is completed. Project is externally funded and this has been received.		
K1413 Holloway Hill MUGA	0	185,000	185,000	181,896	Waverley BC is overseeing this project that is largely externally funded. It is almost complete apart from some line markings which will be carried out when the weather improves. It will be finished and budget spent in 08/09.		
K1414 Broadwater Park MUGA	47,000		47,000	0	New Scheme agreed October 08. Provides Leisure Facility and improves the environment of the area. £27k is being met from external funding and is in place. The site has been agreed, the proposal is being drafted and this will be completed in 08/09.		
K1450 Farnham Park SPA	300,000	31,000	331,000	10,092	This is planned capital expenditure and a timetable of work has been produced but £185K budget will slip to next year for the continuation of the project. Will all this budget be spent in 09/10? £171k is committed on the Park Lodge and work is underway.	184,834	
Arts							
K1330 Farnham Memorial Hall - Ext Building Works	40,000		40,000	17,496	Redecoration is planned and windows have been installed. The work is nearing completion. This will be spent.		
K1391 Museum of Farnham - Capital Works	470,000		470,000	390,703	Work is nearly complete. Official opening of the museum was on 8th November but there are a few additional improvements that are being made. The budget will be spent.		
K1393 Museum of Farnham - Roof repairs	6,000		6,000	0	Work to be carried out towards the end of year. It will follow completion of the Garden Gallery.		
K1394 Museum of Farnham - Lighting	5,000		5,000	4,983	Lighting is now complete.		
Cranleigh Arts Centre			10,325		New Scheme agreed January 09.		
PLANNING & MAJOR DEVELOPMENTS							
Planning Delivery Grant							
K1515 Capital works funded from PDG	51,000	58,000	109,000	20,559	A revised list of schemes has been produced and estimated spend for 08/09 is now £76,600. £32,000 will be rescheduled for future years. Need to identify other areas to spend this budget. A suggestion for possible IT programmes was put forward.	32,000	
EAST STREET AND PROPERTY MANAGEMENT							
K1510 Miscellaneous Properties - Improvement Programme	20,000		20,000	83	Work proposed for Godalming Museum and Ashgate Gallery and will be spent towards the end of the year. The order has been placed for the fencing work and there is potential work on East Street in order to smarten up the area including boarding up of a property. There work has been commissioned and the budget will be spent. A updated list of spend is to be circulated at the next meeting.		
K1514 Development Consultancy - General	95,000		95,000	88,938	This is mainly spend on East Street and Salary Costs. Grounds Maintenance work has been carried out and invoice is due in. This will be spent.		
HOUSING, PROCUREMENT & E-GOVERNMENT							
K1101 House Renovation Grants-Disabled Facilities	400,000		400,000	288,931	There has been a change in Legislation which gives the opportunity to claim back grant money from DFG. The estimated spend is between £350k and £375k, therefore, a saving of £25k has been recognised. This service is demand driven and on target.	25,000	
K1101 House Renovation Grants-Private Sector Renewals	60,000		60,000	42,105	There is merging of other LA and Private Sector companies for care and repair services. On target for this year.		
K1110 Central Communications	30,000		30,000	7,619	This budget is spent on Alarms throughout the year. The Lifeline equipment will also need replacing. A breakdown of required budget over the next few years is needed. The Careline review has been completed and an order for equipment has been placed. The budget will be fully spent. A proposal for a new project has been put forward for 08/09 if more savings in other areas are identified. This is to be reviewed.		
K1111 Day Centres	10,000		10,000	7,479	This budget will be spent. Work includes replacing the Boiler at Farnham Day Centre (3-4K) and redecoration works.		
K1112 House Condition Survey	0	24,000	24,000	8,516	The Survey is now complete and final invoices have been received. This is the total cost of the project which means a total saving of approx £15.5k.		15,500
K1113 Housing Needs Survey	0	8,000	8,000	(7,132)	This budget will be spent. The final draft of the report is in.		
K1115 Flooring at Farncombe Day Centre	12,000		12,000	0	New Scheme agreed October 08. Lino Flooring at the Day Centre is to be replaced before it rises and becomes a hazard. Work has been scheduled for the beginning of March as the Day Centre needs to close whilst the work is being carried out.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 31st December 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
Electronic Government for Customer Service Implementing Electronic Government ICT Infrastructure Rolling Programme							
K0001 Forward Programme/Legislative Changes	10,000		10,000	554	The 'Dual Authentication' software has arrived and will cost approx £8,000. This is a Government requirement for setting staff up to work from home. The rest will be spent during the remainder of the year.		
K0003 Desktop/Server Upgrades		10,000	10,000	8,541	Majority of budget to be included for Virtualisation project. The £97K has been moved - see Virtualisation Project.		
K0253 VIRTUALISATION / CITRIX PROJECT	123,000	24,000	147,000	3,996	A report has been approved and work is due to start. A detailed programme of spend has been produced. Budgets drawn in from Desktop/Server Upgrades, Remote Working Transport Plan, Upgrade/Replace systems and Limehouse Publisher. This is an investment so budget can be reduced in future years although the Virtualisation project still requires annual licences. The hardware has arrived and invoice has been paid.		
K0246 IT Infrastructure (ITIL)	50,000		50,000	36,192	The Service Desk Software has now arrived and is due to 'go live' on 12th January 09. A programme of spend is being drawn up for the remaining budget which will include training and security etc. This will be spent.		
Maintain Existing System							
K0101 Upgrade/Replace Systems	0	35,000	35,000	14,362	This budget is slippage/schemes from last year - payroll (8K), elections (software upgrades - 5K), network upgrade (17K) & EDRMS (5K). The EDRMS is a saving. The additional 12K has been moved to be used for the Virtualisation Project. This has all been committed.		5,000
Register of Electors	0	6,000	6,000	974	This should be spent in December/January.		
K0207 Web-enabling Back Office Systems	20,000		20,000	19,909	This work has been carried out and the Kiosks are in place. It is a Government system used for gaining feedback from customers. The feedback is now coming in and it is being monitored.		
Electronic Service Delivery							
Remote Working - Company Transport Plan	0	0	0	0	Budget to be included for Virtualisation project. The £20K has been moved - see Virtualisation Project.		
Information Management							
K0214 Licensing & Regulation	0	6,200	6,200	2,014	This will be spent this year. IT are running a health check on the system and are also in contact with Northgate regarding training. Two days of training has taken place.		
K0215 Local Housing Allowance Software	0	0	0	17,731	IBS Open Revenue System - Legislation Software. This cost will be covered by a grant.		
K0223 Cash Receipting	0	8,000	8,000	985	There will be a saving but some budget will be spent. Reported a saving of £2,000. It was suggested that a Bar Coding of Blits scheme identified for 09/10 capital programme is brought forward to 08/09.		2,000
K0227 Website Content Management System	0	25,800	25,800	15,440	Spend this year will be on Intranet Module. A report went to Management team in December and it is due to be in place in February 09. It will be spent.		
K0228 Telephony - Voice over IP	0	0	0	800	Neuveau Solutions Invoice - configuring Voice Over IP. No Budget for 08/09. Will be moved to revenue.		
K0229 Telephony - Call recording	0		0	3,140	Expenditure relates to 07/08 scheme but budget is needed here to cover costs incurred.		
K0231 Government Secure Communications	0	0	0	0	Spend will be covered by a Government Grant for two years for 'secure intranet'. There are 91 items to comply with by March 09.		
K0232 Grantfinder Web-based System	7,000		7,000	5,200	New Scheme agreed October 08. A tool to assist Grants Officer securing grants for WBC and to assist community organisations. The software is now in place and there will be a saving of £1,800.		1,800

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS to 31st December 2008	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
<i>Information Management continued</i>							
K0245 E-Submission Building Control	10,900		10,900	3,303	The latest software for Building Control has now been installed and training will take place. The actual cost is £3,880. This is a significant saving compared to original quote but the remaining balance of approx £7,000 has now been committed.		
K0247 Scanning Planning Files	10,000		10,000	3,810	This is for the cost associated with back scanning of documents in the planning department. This is an essential requirement particularly with the accommodation changes. Four tenders have been received so project can now progress.		
K0248 Scanning Equipment - Central	26,000		26,000	0	Spent will be on scanning files from Locality Offices and any networks needed. The original idea is to purchase four scanners - one for the main office and one for each locality office. An idea was put forward for utilising the new photocopyers/printers to scan the files rather than purchasing new equipment or possibly using PDG funding to buy a new scanner. This will be investigated further and reported back at the next meeting. There is a potential saving.		
K0249 Scanning - EDRMS Environmental Health	21,000		21,000	0	A new database for Environmental Health has been installed and it ready to be put into use. It would be good to progress this scheme as soon as possible but with current staff issues it may be a problem.		
K0251 Mapping Intranet	37,000		37,000	0	The scheme covers managing maps across the whole authority (Map Management System). A demonstration will take place on 12th January 09 and hopefully it will progress but project may be slipped to 09/10.		
K0252 Limehouse Publisher	0	0	0	0	Budget to be included for Virtualisation project. The £18K has been moved - see Virtualisation Project.		
K0301 EDRMS (Electronic Records & Man System)	75,000	59,000	134,000	23,000	EDRMS is to be considered as part of the WBC Information Strategy Report. A saving of £50,000 has been reported and the remaining budget of £84,000 will be used to cover the contractual commitment (approx £40K) in 08/09 and any future development.		50,000
ENVIRONMENT							
Environmental Health							
K1201 Contaminated Land	50,000	15,300	65,300	(195)	Plans are in hand to spend £35K during this financial year. Verbal report at the next meeting.	30,000	
K1205 SHIP - Tackling Fuel Poverty	10,000		10,000	0	New Scheme agreed October 08. Scheme to tackle fuel poverty for vulnerable owners and tenants of hard-to-heat homes. There are problems with the legal aspects of the partnership agreement associated with this project that are currently being resolved. This years contribution is only a part contribution to a 3 year scheme.		
K1208 Farnham Air Quality Management Area	20,000		20,000	0	New Scheme agreed October 08 to improve air quality in Farnham. Project Plan agreed at Local Area Committee on 12th December 08. Capital Provision will be spent.		

PROJECT TITLE	1 CAPITAL PROGRAMME PROVISION 2008/2009	2 SLIPPAGE from 2007/08 Plus Supplementary	3 TOTAL 2008/2009 CAPITAL PROGRAMME	4 PAYMENTS (to 31st December 2008)	5 FINANCIAL REMARKS	6 Re schedule to Future Years	7 Potential Saving
Public Conveniences							
K1220 Rolling Programme	10,000	34,200	44,200	49,199	Programme consisted of work to be carried out on 3 PCs. The work has now all been completed. The budget is overspent due to a dispute with Farnham Town Council regarding the original agreement but it is not certain that WBC will recover these costs.		
Car Parking							
K1240 Rolling Programme	50,000	18,700	68,700	24,311	Budget is for issues with Car Parks as and when they occur. Other plans include improving signage and electronic charging points. An updated programme of spend was submitted by Paul Frame.		
K1241 Parking Equipment Replacement	30,000		30,000	27,300	This work has been completed. The remainder budget will be for capital salaries.		
K1242 Weyhill Car Park	40,000		40,000	1,316	A decision has been made not to go ahead with the scheme at this time. The remaining budget is a saving.		38,000
Recycling - Containers							
K1230 - Waste Recycling Containers	28,000		28,000	13,578	For replacement containers throughout the year and this budget has all been committed.		
K1231 - Upgrade Recycling Bring-Sites	10,000	17,000	27,000	4,172	There have been requests for additional bring-sites. Letters have been sent out to Towns/Parishes asking for suitable places to install them. There has been a poor response but some banks will be replaced. £8,000 is committed and a second order is due. A saving of £7,000 has been reported.		7,000
Bus Shelters							
K1270 Replacement Programme	10,000		10,000	3,356	This will be spent as repair and replacement work is required throughout the year. A programme of spend has been drawn up. An order has been placed for new roof and seat for shelter in Godalming. This area will be spent.		
PARTNERSHIP FUNDING							
		213,000	213,000	100,091	Budget was fully allocated to schemes - awaiting draw down from organisations.		
Total Capital Programme Expenditure	£5,491,400	£788,200	£6,289,925	£2,038,357		£2,364,834	£197,300
New Capital Schemes					New Schemes approved in October 08 & January 09 from savings identified in 08/09 budget.		£129,325
Potential Saving					Potential savings identified December 08 onwards from Capital Programme 08/09.		£67,975

SAFER WAVERLEY PARTNERSHIP - CAPITAL FUNDING FROM SSCF

SPECIAL NOTE: NO CARRY OVER ALLOWED - CASH TRANSFER BY 31ST MARCH 2009 OR CASH TO BE RETURNED

1	Contribution to new Play Area at Northbourne Estate Godalming	5,000	5,000		There is a potential problem with funds from WBC being committed elsewhere. This is being resolved.		
2	Camera bracket to lamp post, Gostrey Meadows	232	232	232	Surrey Police spend - SWP reimbursing		
3	Vehicle-activated signs (Surrey Police procuring)	7,950	7,950		Surrey Police spend - SWP reimbursing		
4	Contribution to Broadwater Park MUGA	11,096	11,096		See no.1 project on new capital scheme bids from Sept 2008 capital monitoring. This scheme is going ahead.		
	Total GOSE Capital Expenditure	£24,278	£24,278	£232			Note: £24,278 needs to be spent by 31/03/09 or money to be returned